



**CITY OF LYNNWOOD HISTORY & HERITAGE BOARD  
MINUTES  
4 – 6:00 PM, TUESDAY, JUNE 14, 2016  
LYNNWOOD LIBRARY & CITY HALL CONFERENCE ROOM 4**

10. CALL TO ORDER – 4:15 p.m.

20. CEDAR TREE PLAQUE DEDICATION OUTSIDE LYNNWOOD LIBRARY (SW CORNER)

30. ROLL CALL

x	Tiffany Villigan, Position #1, Secretary		Elizabeth Lunsford, Arts Commission
x	Steve LaFond, Position #2, Chair		TBD, Diversity Commission
	Vacant, Position #3		Christopher Bluford, Parks Board
	Vacant, Position #4		TBD, Planning Commission
	Jeanne Rogers, Position #5, COL Docent	x	Sarah Olson, Deputy Parks Director
x	Gary Ottman, Position #6, SIGS	x	Fred Wong, Community Programs Coordinator
x	Cheri Ryan, Position #7, AMHA, Vice Chair	x	Gloria Rivera, Senior Planner
		x	Eric Peterson, Park Operations Superintendent
x	Shirley Sutton, Council Liaison		Paul Krauss, Community Development Director

40. APPROVAL OF MINUTES – April 12, 2016: The minutes were approved as distributed.

50. PUBLIC HEARING(S): None

60. BOARD MEMBER & COMMITTEE REPORTS:

- Secretary Villigan has mapped the bricks in Heritage Park Plaza, including taking pictures of all of the bricks. She and Deputy Director Olson are continuing to work on making the map accessible and usable.
- Secretary Villigan reported that the Alderwood Manor Heritage Association has officially changed its name to the Lynnwood-Alderwood Manor Heritage Association and Museum (LAMHA).

70. COUNCIL LIAISON REPORT

- Councilmember Sutton reported that people talked to her during a Heritage Park Open House about having more signage directing people to the park. Now that there are a number of people new to the area, more information would be beneficial, as well.
- The mayor's State of the City address is Thursday, June 16, at 8-9:30 a.m. at the Convention Center.

80. CITIZEN COMMENTS: None

90. STAFF REPORT

- Coordinator Wong reported the Sound Transit art project has been delayed.
- Information about the Love Your Block mini-grant program was distributed.
- The Heritage Plan will be presented to the city council in July. Deputy Director Olson will send out information to the board members closer to that time.

The public is invited to attend. Parking and meeting rooms are accessible for persons with disabilities. Contact the City at 670-5503 with 24-hours advance notice for special accommodations.

- Superintendent Peterson informed the board about the ribbon-cutting ceremony for a Girl Scouts interpretive trail/signage project at Lynndale Park. The ceremony will be Saturday, June 18, at 2 p.m. at the amphitheatre.
- Deputy Director Olson thanked Chair LaFond and Secretary Villigan for working on the cedar tree plaque while members of the Lynnwood Historical Commission.

## 100. BUSINESS ITEMS

### 100.1 Mayor Nicola Smith's annual visit

- The mayor attends board meetings yearly, but if a board ever wants her to come to their meetings in between annual visits, just let her know.
- The mayor thanked the former Historical Commission and Heritage Park Partners Advisory Committee for combining the two groups so thoughtfully. She also encouraged the board to make sure it inserts itself in city projects, including the Sound Transit art program, by making sure a board member is on the planning groups for different projects.
- The veterans group may use a space in the Wickers Museum.
- The mayor was thinking of possibly having watercolor postcards of historical scenes as a gift to Lynnwood's sister city in Korea.
- The city's new budget process for the general fund is "Budgeting for Outcomes Lite."

### 100.2 Strategic Planning / 2017-18 Budget Priorities

- Strategic Planning: Coordinator Wong led the board in further exercises regarding audience and how to draw them in. He asked what the parallel would/could be between an artists' exhibit and an open house for history. What events/activities related to history can people do that would be the equivalent of artists getting together, socializing and networking, and displaying their work or creating new works? What can people do to get interested or involved?
- Budget: Councilmember Sutton will present the History & Heritage Board's budget priorities to the city council. The board's items will fall under Healthy Communities.

100.3 Heritage Park Open Houses: June's Open House had a low turnout. Marketing was a problem: it wasn't advertised in as many places as it was last year. Deputy Director Olson suggested possibly using one of the projects discussed during the strategic planning as a draw for the rest of the summer's open houses. There is money left from the Historical Commission's budget that could be used for projects or activities. Coordinator Wong asked about changing the name: does "Heritage Park Open House" mean anything to the general public?

100.4 Interurban Trail Improvement Master Plan: The city is still working with the designers to come up with a plan, plus where to incorporate historic/interpretive features. Once that is complete, the History & Heritage Board will be brought in to decide what they want. The trailhead improvement at 40<sup>th</sup> Ave W has been approved by the city, but no historic interpretive feature is in that plan.

110. FUTURE BUSINESS: Nothing stated.

120. ADJOURNMENT – 5:55 p.m.

**Upcoming Meeting:** August 9 – Regular Meeting @ LAMHA, 4:00 p.m.

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